

RPC ANNUAL REPORT

(Rev 022020)



2019

Richmond Presbyterian Church
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Church Leadership and Staff

Richmond Presbyterian Church as of December 31, 2019



Lead Minister
Assistant Minister
Clerk of Session
Music Director
Assistant Music Director
Administrative Assistant
Custodian

Rev. Victor Kim
Rev. Young Tae Choi
Graeme Stager
Graeme Stager
Mary Ann Hsu
Pearl Overhill
Christie Rolick

ELDERS (on Session) Clerk: Graeme Stager

Vicente Beltran, Heather Campbell, Isabel Evans, Mary Hanson, Ronda Manuel, Janet Norris, Steve Norris, Margaret Smithson, Eleanor Tan, David Whiteside, Mike Zaine.

THE BOARD Harold Zwick (Chair), Larry Eastwood (Treasurer), Mike Zaine (Session Liaison), Lach Coburn, Anne Davidson, James Lolong, Nonnie Polderman, Lyle Walters, Margaret Wong, Yumin Yang.

Session Teams

Board of Managers	Harold Zwick
Care and Fellowship Team	Karleen Gill/Margaret Smithson
Communications Team	Victor Kim
Educational Ministries Team	Heather Campbell
Outreach Team	Vic Beltran
Treasurer	Larry Eastwood
Worship and Stewardship Team	Victor Kim

CONGREGATIONAL MEETINGS 2019

2018 Annual Congregational Meeting Minutes Sunday, February 24, 2019

The meeting was opened with prayer by chair the Rev. Victor Kim at 11:10am who noted it had been duly called and was competent to deal with its agenda.

Tom McKinnon, seconded by *Susan Ness*, nominated Graeme Stager to take minutes. **Carried**

Harold Zwick, seconded by *Margaret Smithson*, moved the adoption of the agenda as distributed. **Carried**

Graeme Stager, seconded by *Christie Rolick*, moved the adoption of the 2017 ACM minutes as amended (correction of 'solo-ing' to 'silo-ing'). **Carried**

Pearl Overhill, seconded by *Margaret Smithson*, moved the adoption of the previously distributed written reports except the financial reports. **Carried**

Graeme Stager spoke to the Session reports. He noted that modular housing was moving forward in Richmond; that Session had moved from term eldership back to life eldership; that more elders would be sought in 2019; and that the federal government had removed the 'core values' attestation from the summer student grant application, thus allowing us to resume applying.

Pearl Overhill spoke to the Educational Ministries Team report. She highlighted our bible studies; reported that the Sunday school was going well, although with fewer in grade 5 and up since September; thanked volunteers; and recognised Samuel Andri, new Director of Children and Youth Ministries, and his successful 'Hopeful Parenting' workshop.

Victor Kim reported that RPC had received a grant of \$12,000 from PCC funds available for innovative ministries, and had hired Andrea Perrett to research and write a culturally-relevant 3-year high school curriculum with the themes Foundational, Missional, and Vocational. Andrea will be invited to speak to this later in 2019.

Karleen Gill spoke to the Care & Fellowship Team report. A large part of the 'care' mandate is focused on those for whom it is difficult or impossible to attend worship, for example, giving rides. A large part of the 'fellowship' mandate is focused on events for the congregation to get together, for example teas and potlucks. She thanked all those who help in these ministries.

Vic Beltran (Team Lead) and Isabel Evans (outgoing Team Lead and author of the written report, due to Vic's extended absence) spoke to the Outreach Team report. Isabel thanked those who financially support the Team's mission. The 'Safe Arms Richmond' group of 5 churches have one more Syrian refugee family to help; this will require approximately \$60,000 shared among the churches; a show of hands indicated continued commitment to this ministry. Vic reported that the

winter coat drive was very successful, with 18 coats distributed and some surplus funds going to the homeless; he thanked his Team and volunteers.

Victor Kim spoke to the Communication Team report. He highlighted the new sign on the building and the new monitors at the back of the Sanctuary and front of the Hall. Time constraints have paused the 'Critical Community Conversations' program, providing an opportunity to consider how it can continue to be relevant.

Victor also spoke to the Worship & Stewardship Team. In 2018 we said goodbye to Contemporary Worship Leader Mat Baker, who moved with his family to St Louis MO, and hello to Assistant Music Director Mary Ann Hsu. The congregation was reminded that her position is not yet fulltime. The 'Midweek Pitstop', a casual gathering for a meal and worship, is planned to start sometime after Easter & Alpha. This ministry will be tied to calling 1 or 2 halftime Assistant Ministers. Victor explained that Presbytery and the PCC are interested in starting new worshipping communities to share the Gospel in different ways, and funds are available to support this. Assistant Ministers are called to a congregation for a 2-year contract. They serve in the congregation for a quarter of their halftime, and the congregation provides ¼ of the approximately \$40,000 annual costs. We have been talking to recent VST grads Young Tae Choi & Andrea Perrett who have ideas for such ministries and would be interested in coming here. Young Tae would like to start a ministry in the arts world, and Andrea is exploring how to be church in real-world settings; this is how they would spend the other three quarters of their time. In answer to a question, Victor stated he expects this would start in the fall, if it comes to pass.

Mike Casey spoke to the Board report. Christie Rolick was hired in July as custodian; rental agreements with St Saviour's and Skyline congregations will continue; the insurance coverage has been switched to the PCC's national broker; donors for monitors, the sign, and parking lighting were thanked. He announced that it is time to start a contingency fund for future capital outlays. Two projects already under consideration are improvements to the east side of the property and the parking lot.

Heather Campbell explained the mandate and administration of the Memorial Fund and PAR. John Hanson's work over the years on PAR was recognised. She gave an invitation for new counters.

Larry Eastwood spoke to the 2018 financial statements. There was a \$34,000 surplus in 2018. Replies to questions:

- re contract expenses for custodial care, he explained that Christie was hired mid-year so prior to that was contractors
- re organist's payments being under budget, the organist explained that time off in excess of vacation days was taken as unpaid leave
- re GST on purchases, he explained that the 50% GST rebate we receive as a charitable organisation is recorded as revenue, while the balance is the expense

Lynn Walters, seconded by *Isabel Evans*, moved that the financial statements be adopted.

Carried

Larry continued, speaking to the 2019 budget, starting with revenue:

- we expect to receive a summer student grant this year, but the figure is an estimate for now
- rental income was expected to be consistent with last year

He then spoke to 2019 budgeted expenses:

- most figures were based on historical amounts, while Action Teams and Board submitted their requests
- 'Capital Expenses' is the contingency fund (as mentioned by Mike Casey)
- insurance is lower due to the switch to the PCC broker, who is now more competitive
- Isabel Evans explained the increase in Outreach reflected a planned community meal, refugee support, and inclusion of the CHIMO budget
- Hydro is affected by weather, so hard to predict, but rate increases were not factored in – Lynn Walters, seconded by Mike Casey, moved a \$400 increase in Hydro to \$5900 – carried
- staff left the meeting for the discussion on salaries & benefits – no changes were made
- no major manse expenses expected
- Congregational Pension Rate and Presbytery Assessment are not negotiable – the Presbyterians' Sharing assessment was accepted
- Experimental Ministries expenses won't start until mid-year, so reflects half of \$10,000 salary for 2 positions
- the treasurer and custodian left the meeting for the discussion on their compensation – no changes were made

Larry thanked Grace Gankhuyag for her assistance with both monthly and annual statements.

Envelope secretary Heather Campbell and PAR coordinator John Hanson were also thanked.

Isabel Evans, seconded by *Lyle Walters*, moved adoption of the 2019 budget as amended. **Carried**

Judy Wind, seconded by *Christine Whiteside*, moved the nomination of James Lolong to the Board. **Carried**

Victor thanked Mike Casey, who is stepping down, for his work on the Board.

Christie Rolick, seconded by *Pat McKendrick*, moved the nomination of current trustees Tom

McKinnon, Tucker Goodwin, Phyllis Coburn and new Trustee Vicente Beltran. **Carried**

Isabel Evans, seconded by *Lynn Walters*, moved adjournment. Victor closed the meeting with prayer.

Respectfully submitted,
Graeme Stager, Recording Secretary

CONGREGATIONAL MEETING - To consider a call to Young Tae Choi

July 21, 2019

The meeting was held at the Richmond Presbyterian Church following the morning worship service and began with prayer led by the Rev. Dr. Richard Topping, Interim Moderator, at 11:10 am.

It was moved by *Isabel Evans*, seconded by *Margaret Smithson* that Pearl Overhill act as recording secretary. **CARRIED**

Richard Topping and Victor Kim introduced the call and the process for the meeting.

It was moved by *Isabel Evans*, seconded by *Anne Davidson* that the congregation was ready to consider the call. **CARRIED**

The congregation was referred to the call document and a discussion including the guarantee of stipend was reviewed.

It was moved by *Lynn Walters*, seconded *Eleanor Tan* that the congregation approve the terms of the call including the guarantee of stipend. **CARRIED**

It was moved by *Angelo Trinidad*, seconded by *Susan Ness* that the voting be conducted by ballot. **CARRIED**

Ballots were counted and a majority in favour was confirmed. (96%)

It was moved by *Lyle Walters* seconded by *Vic Beltran*, that the name of Young Tae Choi be inserted into the call document. **CARRIED**

The process of signing the call was explained to the congregation.

The meeting was adjourned at 11:55am.

*Respectfully submitted,
Pearl Overhill, Recording Secretary*

Minutes of RPC Congregational Meeting – 24 November 2019
Director of Children and Youth Ministries

The meeting was called to order with prayer by the Rev. Victor Kim at 11:18am.

He recounted the background leading up to the creation of the position, noted that a job description had been emailed to members and adherents for review, and asked for the congregation's support in this endeavour.

Initially, the job would be 25-30 hours per week, and the possibility exists for this position to merge into the Assistant Minister's position in 2 years when Young Tae's term ends. Total salary & benefits would be in the range of \$40,000 per annum. We already have \$10,000 budgeted for this role; additional funding would come from congregational equity (approximately \$100,000) and offerings. Baseline vacation would be 2 weeks.

We are seeking someone with gifts for teaching and interaction with children and youth; we can look for candidates in places like VST and Regent, who have programs in this field, TWU, Presbytery, and other churches. It is a call, we trust God will provide someone to fill it.

It was moved by *Isabel Evans*, seconded by *Sarah Marcinowsky*, that we approve this position and proceed to search for a candidate. **Carried**

Victor asked for ongoing prayers for the search, and closed the meeting with prayer at 11:28.

Respectfully submitted,
Graeme Stager, Recorder

LEAD MINISTER'S MESSAGE

2019 was quite the year! Many of you will know that just after Easter I was hospitalized for an unexpected bacterial infection which turned out to be a very serious, life threatening illness. I spent over a month in hospital and was on medical leave from the end of May until the beginning of September. I remain eternally grateful to all of you who kept me in your prayers, and who supported my family during my convalescence. I give thanks to God whose mercy was made abundantly clear to me and who surrounded me with so many visible signs of his grace and love in the people of RPC.

I learned a great deal from my unexpected illness, especially an increased awareness and compassion for those in our midst who face long term stays in hospital and who, in many cases, face loneliness and isolation due to their illness and lack of support. The community of faith becomes so much more important when we are not able to easily care for ourselves and when we struggle with the loss of hope and the encroachment of fear. Belonging to a community of people who love God and love one another is a precious gift that we can too often easily overlook. I pray

that God will help me to reflect on my experience to grow in my faith and to be shaped into a more compassionate and sensitive minister and friend to all of you.

In spite of my time away from the church, 2019 was still quite the year for Richmond Presbyterian Church. We hosted a very successful Alpha Course that was well attended and enjoyed by all those who participated. We also put on a couple of summer events called, Big BBQ Blowouts which featured wonderful food, fellowship and music. The worship of the church continued to enjoy strong support and I continue to give thanks for the amazing leadership of the worship leaders, the praise band, the choir, and of course our very gifted music director Graeme Stager and assistant music director Mary Ann Hsu. I also give thanks for those who help to run our audio/visual equipment during worship, an often overlooked and sometimes tricky task. For all those who gave of their time and talents as teachers and volunteers with our children and youth, those who prepared and put away all the food for every event, please receive my heartfelt thanks.



I want to express my deep gratitude to the Session of RPC, for the kindness and patience of our elders during my absence and for their generosity to me and my family. I continue to be aware of how blessed I am to be serving a congregation with such people of Christian integrity and faith. My thanks also extend to the Board of Managers for their competence in dealing with the needs of our congregation as it relates to the financial and physical needs for ministry. I give thanks to Christie Rolick for her work as our church custodian. And of course, I cannot overstate my indebtedness to Pearl Overhill who is so much more than our church administrative assistant. She is in reality a partner in ministry, without whom I would be far less effective and efficient than I am.

Over the past few weeks, we received news that both Graeme, our music director of over 26 years, and Pearl, who has been our church administrative assistant for almost 5 years, will step down from their respective positions, Graeme to retire, and Pearl due to a move. I know that they will be incredibly difficult to replace but will trust that God will provide those who will serve God's people and the mission of God's church in this place. In 2020, RPC will be able to express our thanks to God for both Graeme and Pearl.

But we also celebrated an addition to our ministry staff in 2019. In September, we called and ordained Young Tae Choi as our part time Assistant Minister, for a two year term. Young Tae and his wife Jenny and their daughter Claire have been a joyful addition to our congregation and to our ministry. Young Tae's ministry is somewhat unique in that part of his remuneration comes from the national church to help fund what is known as a new witnessing community. Our call to Young Tae was not only to RPC, specifically to help work with members of our congregation whose first language is Korean, but also to the wider culture as he engages in a missional ministry to the arts community. You can read about his wider ministry in his report. Young Tae's gifts in the arts made its presence known in the incorporation of art into our Advent season, especially in working with our children to express the themes of the Advent season which were wonderfully displayed in the church. We look forward to more opportunities where the work of ministry in the arts can intersect with the ministry of RPC for our mutual benefit.

Though we acknowledge our diversity and celebrate those things that make us unique, we also know that the primary identity we share as Christians is our oneness as the family of God.

I remain excited about the vision for RPC that initially led to my call here and continues to nurture our hope for the future. Though over the past year we have lost people who were so significant to the life and witness of our church, we also know that God is faithful to his church and will provide others to join us as we move forward. In a city like Richmond where diversity is such a blessing but can also be a difficult challenge, a congregation like RPC has the opportunity to model how to live in unity but not necessarily in uniformity. There are many diverse groups within our congregation and that will continue to be our reality as we move into our future. Though we acknowledge our diversity and celebrate those things that make us unique, we also know that the primary identity we

share as Christians is our oneness as the family of God. As I have said before, RPC has the capacity to witness to our broader community of what it means to be diverse but united because of our common sense of family, our common identity as baptized sisters and brothers in Christ. It is this common sense of belonging, of commitment and care to each other, even while celebrating our uniqueness and diversity, which we can model to our community, living as examples of how to live with commonality in the midst of our diversity and difference. I look forward to exploring this vision further as God enables and equips us going forward.

It's been an eventful year, but 2020 promises to be even more exciting. We look forward to adding a Director of Children and Youth Ministries, who will bring capacity to our ministry to and with our young people and their families. It needs to be a priority for our ministry, to be able to share our faith with our children and with the young people of our community, so that future generations may also come to have faith in the God of love, mercy, justice and grace. Our work of evangelism, of sharing this good news of God's love for us and for all creation, starts with our families and with our children, even as we share that love with our wider community. We also will look with anticipation to how God will lead us in the other staffing changes that will take place and we are confident that what is needed, God will provide.

I echo the words of St. Paul from his letter to the Ephesians, ***"I therefore, the prisoner in the Lord, beg you to lead a life worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, making every effort to maintain the unity of the Spirit in the bond of peace. There is one body and one Spirit, just as you were called to the one hope of your calling, one Lord, one faith, one baptism, one God and Father of all, who is above all and through all and in all."*** (Ephesians 4:1-6)

I am continually thankful to be able to minister with a growing, healthy congregation, with people who are generous with their time, talent and treasure as we go ***"Deep with God and Wide with the World."*** Sophie and I give thanks for the relationships that we are cultivating and for those which we will come to know in the upcoming year. May God continue to bless each of you and all of us together so that we can continue to be his blessing to one another and to our community.

Peace,
Victor Kim, Minister

ASSISTANT MINISTER REPORT

- The RPC Korean Family Ministries and POIEO Centre of Arts Ministry -

About the RPC Korean Family Ministry

Since my ordination and induction as Assistant Minister at Richmond Presbyterian Church, I have focused on getting know about Korean families in order to build up trust in relationships through (1) surveying how they think about RPC, what they need from RPC, and what they can contribute to RPC, (2) renewing the RPC Korean families' contact information, (3) meeting them in person, and (4) communicating the news about RPC with them every Friday/Saturday via KakaoTalk (the most popular chatting application for Koreans). To respond to the needs of our Korean speaking members, based on the results of the survey, (5) I have also provided them with solid spiritual food through an expository bible study held every Friday evening since last November.

Pastoral Care & Fellowship

- I make weekly visits with Korean speaking members of the congregation to help strengthen their faith and their connection to the church.

An Expository Bible Study for Korean Immigrants (weekly program)

- Description: This Bible study is designed to provide Korean speaking members and immigrants with solid spiritual food, to become acclimatized to an English-speaking church community like RPC, and to create an opportunity for non-RPC Koreans who are looking for a church in Richmond. Thankfully, about 8 to 13 people (including kids) regularly join the Bible study, three of them who are not RPC members. One of the newcomers, Stella Park, attends RPC Sunday worship service with her first son, David Park. They want to become RPC members.



About The POIEO Centre of Arts Ministry

Poieo is the Greek word for "create." This is a missional ministry, supported by both Canadian Ministries of the Presbyterian Church in Canada and also by the support and prayers of the people of RPC. By God's grace, this arts ministry has grown well in diverse aspects. I am so excited to see how God is working through the arts ministry, reflecting the RPC motto – "*Deep with God, Wide with the World.*"

Foundation

- The POIEO Centre of Arts Ministry website has been updated: www.poieocentre.com
- Four team members who are professional artists with authentic Christian faith have been involved in the vision of the POIEO Centre.
- I have drafted a POIEO official logo after six attempts working with a graphic designer and how have finally completed it.

- I have joined the Cyclical PCC Cohort online meetings (Sep. 25th, Oct. 28th, Nov. 27th).

Three Missional Roles of POIEO Centre:

1. Pastoring artists in order that they may be faithful to God and their creative vocation.
 - I have been offering pastoral care to each of the four team members once per month for an hour or two, via online or offline since September of 2019.
 - Our team members also have been doing pastoral care and coaching to eight international young artists bi-weekly or monthly (two of them are RPC Canadian artists).
2. Promoting artistic gifts and theological understanding for art in order that artists may properly use their artistic talents in the church and culture with excellence.

Inside RPC:

- I helped designing the Advent worship series, especially, the Advent Art Project with the RPC staff and Heather Campbell. It was a wonderful part of the service that allowed the whole congregation to meditate on the Advent themes in fresh and engaging ways.



Outside RPC:

- Meeting with a local sound/lighting designer and his family (Nov. 20th) and met again to talk about theology, ministry, and the arts (Dec. 16th).
 - Produced the Christmas Worship Night at New Frontier Church in New York City, USA (Dec. 22nd).
3. Producing art in order to change the culture by making redemptive images, sounds, and stories.
 - Completed an official logo, a laurel design, a certificate design, T-shirt design, and a logo movie for MFVFF (Missions Fest Vancouver Film Festival).
 - Lead the MFVFF as the Chair of the Film Festival (About 800 audience members participated in the film festival) (Jan/Feb. 2020).
 - Completed mastering one Christian single album <The Way, the Truth, and the Life> and its music video (Jan. 2020).
 - Supervised <Carmen Sandiego, NETFLIX> (FX Animation), which was nominated for an Outstanding Children's Program at the 71st Emmy Awards (Television Academy) as well as for 4 Annie Awards 2019.
 - Supervised <Snoopy in Space, APPLE TV> (FX Animation), which is nominated for Annie Awards 2019.
 - Produced and composed a K-pop music album, <Sometimes (by Punch)>, which hit the top of 100 in the K-pop music industry (Nov. 2019); a KBS TV drama, *Fantastic Timing*, OST <At Any Moment>; and a K-pop music album <The Cure > released (Dec. 2019).
 - Had six mini music concerts in Seoul, South Korea (Dec. 2019).



- Submitted an academic paper on an arts ministry for a publishing project edited by *Centre for Missional Leadership* (Jan. 2020).



2020 Vision of the Korean Family Ministries and Poieo Centre

The RPC Korean Family Ministries

- Will continue to grow through having solid spiritual food—an expository bible study, a prayer time, and praise every Friday evening.
- Will continue to grow through building up trustful relationship—pastoral care and group fellowship.
- Will continue to grow through serving the whole body of RPC—taking on more volunteer roles at RPC.

Poieo Centre of Arts Ministry

- We will continue doing the three missional roles around the church and culture:
- Pastoring artists: pastoring young artists and coaching their art projects, etc.
- Promoting artistic gifts and theological understanding for art: having a local workshop and a seminar on theology and the arts, designing liturgies for local church worship, leading a Christian film festival (the 12th 2021 MFVFF), etc.
- Producing art: making films on theology and the arts, K-pop music, Christian contemporary songs, a children story book, etc.

Thank you, RPC, for supporting the RPC Korean ministries and POIEO Centre of Arts Ministry.

*Respectfully submitted,
Soli Deo Gloria
- Rev. Young Tae Choi
(rev 02/18/20)*

SESSION REPORT 2019



Session is responsible for the oversight of the life of the congregation, including worship, pastoral care, and our ministries. Normally, each spring Session along with the Board and other congregational leaders review our 5-year ministry plan and set a direction for the next year. RPC's committees and teams plan and run various activities and programs guided by the ministry plan. They work independently and report regularly to Session. Occasionally, their initiatives come to Session for discussion and approval before being implemented. In 2019, due to Victor's illness, we were not able to hold the retreat, but will resume in 2020.

In 2019, Session met in January, February, March, May, June, September, October, and November. The Rev. Victor Kim moderates (chairs) each meeting, and leads a short study prior to the business part of the agenda. We conclude each meeting with prayers for pastoral concerns.

Highlights of 2019 included:

- we welcomed Assistant Minister Rev. Young Tae Choi and his family, wife Jenny and daughter Claire – his ministry within RPC is focused on our Korean community, and his outside ministry is to the arts community
- while Andrea Perrett chose a different route than ordination to Assistant Minister, she is continuing to teach the first of the 3-year high-school curriculum she is developing
- four new elders were ordained in the spring to bring our number up to 13: Heather Campbell, Janet Norris, Steve Norris, and David Whiteside
- Barry Gifford resigned from session in November
- Mike Zaine joined long-time Presbytery rep Isabel Evans as an equalizing elder – Presbytery requires an equal number of ministers and lay elders – if some congregations (such as RPC) have more than one minister, then extra lay “parity” elders are appointed to restore the balance
- we were deeply concerned by the extended and serious nature of Victor's bacterial infection, but we are thankful to God that he recovered fully – our appreciation goes to Minister-in-Association, the Rev. Dr. Richard Topping for acting as Interim Moderator and Rev. Richard Watson for providing emergency pastoral care during Victor's medical leave
- an Alpha program was run for several weeks early in the year – up to 30 people came out to watch the videos and discuss
- we hired summer students Aaron Javerto and Janie Sinn this year – with the controversial attestation removed from the application, we applied for the federal grant this year as in the past, and the funds were awarded
- Session was very happy to recommend Samuel Andri as a candidate for ministry studies at VST – he will start his MDiv program later in 2020
- our first Mid-week Pitstop was held in Nov – the intent is to offer an alternative opportunity for fellowship and worship which is aimed at both congregants and the community

- bi-weekly book studies continued on alternate Friday mornings – Victor selects books which deal with topics affecting the Church and our faith in the light of current society and where we are heading

From our book studies and from observation, it is clear that the institutional church has to minister outside its walls as much as inside. Yes, congregational worship, fellowship, and pastoral care are important. But we live in a society which, while it continues to ask spiritual questions, now considers “the church” as irrelevant. “Missional” means “sent”: we are called to go out into the world, not wait for it to knock on our door. This is a challenge we must find ways to answer, and Young Tae’s and Andrea’s ministries outside RPC are doing so.

RPC Benevolent Fund (formerly Session Fund) summary:

January 1, 2019 Opening balance.....	\$2,327.45
Deposits (donations)	0.00
Interest paid	0.22
Withdrawals (benevolences)	<u>300.00</u>
December 31, 2019 Balance	\$ 2,027.67

The Benevolent fund is administered by Session, funded by your retiring offerings at Communion services. It provides financial support in cases of sudden need, and for those we help, is a vital ministry.

*Respectfully submitted,
Graeme Stager, Clerk*

Board Of Managers Report 2019

The Board of Managers at Richmond Presbyterian Church are grateful to the congregation for faithful financial support and for a full complement of hard working and enthusiastic volunteers who executed the many tasks on our six committees as follows:

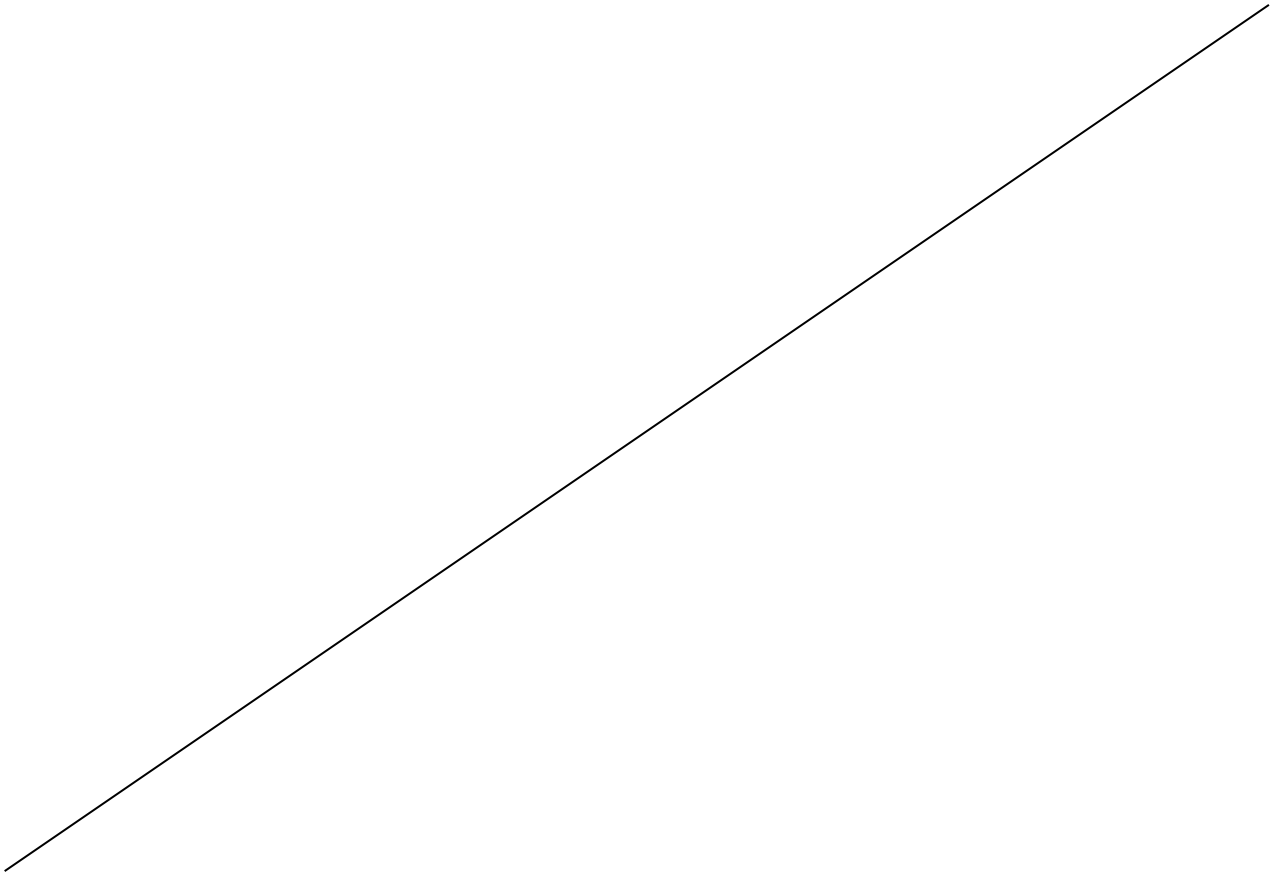
- Finance – Larry Eastwood, Heather Campbell (envelopes), John Hanson (deceased).
- Personnel – Lach Coburn, Harold Zwick, Victor Kim, Susan Ness (resigned), James Lolong.
- Use of Facility – Anne Davidson, Susan Ness (resigned), Nonnie Polderman, Yumin Yang, Heather Campbell.
- Church Property and Maintenance – Mike Casey, Harold Zwick, Mike Zaine, Glen Busnardo, Bill Green, Christie Rolick.
- Manse – Lach Coburn, Lyle Walters.
- Communications – Victor Kim, Pearl Overhill, Margaret Wong.

The members of the Use of Facility worked especially hard to update and document the procedures for renting space in our facility to community groups, which also supplements our overall maintenance costs.

Christie Rolick was hired to act as our custodian. Several notable improvements to our facility were made in 2019 including, completing the fireside room, replacing our photocopier, improving the inside and outside lighting, creating a welcoming garden near our front door, painting parking lines in our parking lot, and many other improvements. The manse committee erected a gazebo on the patio of the minister's residence which made Visitor's recuperation less stressful.

In June an enthusiastic group of volunteers helped clean the church building and the outside grounds to maintain the aesthetic appearance of our property. We continue to set aside funds each year with the expectation that we will have future funds to repave the parking lot. With continued volunteerism and givings, Richmond Presbyterian will continue to shine!

*Respectfully submitted by Harold Zwick,
2019 Chair of Board of Managers.*



Membership Statistics 2019

Membership as of December 31, 2018 =	143
Added to the Roll	+5
Adjustment of 2	+2
Removed from the Roll	
by Death	-3
by Resolution of Session	<u>-2</u>
Membership as of December 31, 2019 =	145

**WE REMEMBER**

John Hanson
Gordon Hercus
Jack McIntosh
Nan McKay
Margaret Smith

OUR NEW MEMBERS FOR 2019

Daniel David
Deborah Deng
Emma Li
Lily Liao
Andrea Perrett

BAPTISMS

Claire
Chloe

Mary Hanson, Roll Clerk

Administrative Assistant's Report 2019

2019 proved to be a year of challenge, growth and discernment and was relieved when December 31st came around. There were many changes in duties this past year with the quick onset of Rev. Kim's illness. It was a very challenging time as there were other personal matters at home that I was dealing with. Couple that with several memorials and Presbytery work - the spring proved to be a very overwhelming time.

I was amazed at the constant love shown to me and the offerings of support during that time – God truly is at work here at RPC – thanks be to him and to you.

Following Victor's return, work continued and I saw a more organized and predictable workload. The church office handles a variety of tasks from creating the printed and digital worship material required for each Sunday, the managing of the church web page, posting of communication material online and on the bulletin boards; the coordinating of lay readers and greeters as well as other volunteer rosters including the church directory.

Many thanks to Christie Rolick for her work as custodian. She and I make a good team and I enjoy working with her and the friendship we share. I also want to express my appreciation to Tom McKinnon, who greets me with a weekly hug. I also appreciate his efforts to change the letters on the street sign each week especially when it's raining. And then there is Victor: there are no words to say how much I enjoy working with Victor – his door is always open and his heart willing to help me through my struggles. He is a man of integrity, deep faith and believe it or not, full of adventure – how many ministers do you know that would dress up in costume for VBS or a Christmas pageant?



**Decorating each other's doors
on our Birthdays!**

Lastly, I want to thank the congregation for their appreciation and support of my work. There have been times where I have felt overwhelmed but your - *smiles, hugs and thumbs up* – have brought me much comfort – so thank you.

I predict 2020 will be another year of growth not only for me personally but for us as a congregation. If there is one thing I've been reminded of this year it is – to TRUST GOD, always!

*¹¹ "For I know the plans I have for you," declares the LORD,
"plans to prosper you and not to harm you, plans to give you hope and a future."
Jeremiah 29:11 (NIV)*

Faithfully, Pearl Overhill

Care & Fellowship Team Report 2019

In keeping with RPC's Ministry Plan the Care and Fellowship Team is continuing to try and find ways to build up the body of Christ promoting occasions for mutual fellowship, encouragement and care for those in need. Our purpose is:

- to tend to the pastoral needs of our Church family
- to provide opportunities to serve God and each other through fellowship and fun.

Team Members

Margaret Smithson, Marie Bateman, Karleen Gill, Ronda Manuel, Yumin Yang, Steve Norris and Margaret Begg.

Pastoral Care

The Elders provide Pastoral Care to the members and adherents of RPC. Not all Care and Fellowship Team members are Elders, but we all make an effort to stay in touch with people within the congregation and be alert for situations where assistance is needed. Some C&F members visit RPC members who are in care homes, or who are alone at home. With Pearl's help, C&F keeps track of who needs transportation to and from Church, events and tries to match up drivers with passengers.

Fellowship – Recurring Events:

Munch and Mingle

After every Sunday morning worship service as the congregation grows so does the popularity of Munch and Mingle. The task of providing sufficient food for the members who stay for a cauppa is a big responsibility and cost for the individual member of the action team to absorb. The Care and Fellowship Team has an annual budget to help defray costs of purchasing refreshments. Action Teams will still need to provide help with set up and clean up during their assigned month.

Tea at Two

Tea at Two is held on the 4th Tuesday of every month except July, August and December.

Off-site events

There were several off-site events that were organised and led by Steve Norris

- RPC Hikers/Walkers tackled 5 different hiking/walking events in and around the city
- Mylora Gold and Dine on July 26th
- Kidz Club and Youth Group Event on August 2nd
- Hosted Andrea Perrett and Youth Group on November 24th at the Norris'

Church Picnic

The Church Picnic took on a different format this year. Instead of having a single picnic/worship service at South Arm Park we chose to picnic on the RPC grounds with a BBQ, a bouncy castle, and games for the children. The first was held July 17th and the other August 14th. These events were organized by our two summer students.



Seniors' Christmas Tea

The tea was held on December 7th. There were approximately 50 seniors in attendance and enjoyed an afternoon of friendship, fellowship and a lovely Christmas Tea. Special thank you to Margaret Wong for playing lovely music and Christmas Carols which were enjoyed by everyone. Also a big thank you to Steve Norris for all his delightful fun and humour as well as being the MC for the afternoon.

Other events during the year

Several Sunday Soup and Bun lunch following worship.

Congregational dinner held at Kumari Restaurant on November 25th attended by approximately 45 members and friends.

RPC Music Night on December 22nd.

*Respectfully submitted,
Margaret Smithson*

Choir Report 2019

The choir welcomed more new voices this year, but also deeply felt the loss of friend and tenor Jack McIntosh. I am so grateful for the faithfulness of our singers, week in and week out. Their willingness to share their time and talents is a blessing to me and to the congregation. Special thanks to the extra voices that helped at Easter and Christmas, to those who sang solos & duets, and to those who contributed instrumentally.

We sang 21 anthems in worship during 2019, including the joint service December 29th at Bethel Baptist. Within the community, we sang at Courtyard Gardens. This year, David & Christine Whiteside opened their home for our end-of-season party. A high-light for the 4 of us who were able to go, and a tribute to the entire choir, was a trip to New York to join 500+ other singers at Carnegie Hall on December 1st to perform "Messiah".

If you would like to sing, even for a portion of our season, please speak to me. Come for fellowship, gentle exercise, and the satisfaction of using your gift in worship.



*Respectfully,
Graeme Stager, Choir Director*

Communications Team 2019

The current makeup of the committee is Abby Beltran, James Lolong, David Vaughan and Margaret Wong, along with Rev. Kim and Rev. Choi.

The work of the committee continues to revolve around how best to communicate the ministry of RPC, both within the congregation and in the broader community.

- With Victor's illness in 2019, work on the Critical Community Conversations did not take place as planned. Victor has reconnected with leaders within the Richmond faith community and will endeavour to re-boot these conversations on an ecumenical and inter-faith level. We hope that at least one conversation will be hosted by RPC in 2020.
- The congregational picture directory continues to be updated regularly. We encourage people to use this resource as it contains the most current information about our congregation and it also allows for people to see photos of other members of the congregation. If you do not have a photo on the directory, please speak with Pearl in the office.
- The focus for 2020 will be on a redesigned website and intentional social media presence.
 - The committee will work with ministry staff in creating an intentional social media presence on Facebook and Instagram. Authorized people will create content on behalf of the church and will monitor public responses.
 - Victor will endeavour to begin a weekly blog on both platforms that will be entitled, "Deep and Wide," a blog of Richmond Presbyterian Church.
 - Others will upload other unique content which will help to define our identity with the theme of "Deep and Wide" as our guide.
 - There has already been a significant increase in our presence on Facebook and we are grateful to those who are overseeing this work, especially Margaret Wong.
- We are planning to work with office staff to produce newsletters for the congregation and also for the community a few times per year.
 - We can invite others from the congregation to create content for the newsletters as well as staff.
 - These newsletters will be largely in digital format, meaning they will be emailed to the congregation. They will also be uploaded to the website and our social media platforms. A few hard copies will be printed for those who don't have digital access.
- Most of the budget for 2020 will be to address costs associated with a new website, maintaining our photo directory and technology to help with remote access to our sound system. Funds are also allocated for hospitality around the Critical Community Conversations, as they unfold in the upcoming year.

*Respectfully submitted,
Victor Kim, on behalf of the Communications Committee*

Educational Ministries Team 2019

It is with deep gratitude to Victor, Young Tae and the volunteers that served both on the committee and in the programs that I submit the following report:

In 2019, the committee experienced many losses, with the passing of our librarian and brother in Christ, Jack McIntosh, the move of Janice Potter to her new home on Vancouver Island, the resignation of Barry Gifford and the resignation of committee chair, Pearl Overhill. Pearl had assumed many responsibilities for the committee, with her resignation and the loss of others we were left with a large void.

Nursery: The nursery volunteers were blessed with 2 new infants in addition to the active toddlers that attend the nursery during worship.

Children and Worship: Twenty children, aged 3 to 14 years, worshipped with leaders and greeters each week during the worship service. During the Advent season, John Beatty and Tiffany Soobotin joined the children's worship, sharing their gift of artistic talent.

Discovering Discipleship: Three to six teenagers attended the regularly scheduled sessions of the Discovering Discipleship program that was written and led by Andrea Perrett. This is the first year of a 3 year program for High School Students. The first year will be a Foundational year, the second, a Missional year, and the third year will be a Vocational year. More on the Missional year can be found later in the report.

Children and Youth Groups: Monthly social activities for children were cancelled, as there was no coordinator to oversee this program.

Library: Volunteers assisted library assistant Margie Stager with a collections inventory, improved shelving arrangement, and furniture was added to the children's section of the library.



Adult Bible Studies: Adult bible studies led by Rev. Victor Kim ran throughout the year. Special studies were offered during Lent and Advent. An additional bible study aimed at our Korean speaking congregants led by Rev. Young Tae Choi started in the fall.

Summer Programs: A summer program provided children with an opportunity for spiritual growth through fun activities, as well as serving seniors during visits to senior centres. Our very well attended Big Barbeque Blowouts during the summer months provided an opportunity for fellowship and fun for families.

Ministry Vision for 2020:

1. Welcoming a Director for Children & Youth who will engage children and families in their spiritual growth through various programs and activities, as well as to encourage, mentor and support volunteers in their ministry to children.
2. Enhancing the nursery by painting walls and purchasing a comfortable chair for mothers.
3. Improving the process for accessing and borrowing library resources with purchasing a laptop and promoting the library as a disciple learning centre.
4. We will enter Year 2 of our 3 Year plan with our High School Students. In Year 1, Andrea Perrett led our students during a Foundational Year, learning about the core aspects of our faith while using a custom made curriculum that incorporated contemporary, cultural touch points. In Year 2, which is our Missional Year, the students will explore what the faith they learned about in Year 1 looks like, both inside and outside the church. We anticipate an exciting year full of visits to other churches, other worshipping communities, mission centres and other places where faith and ministry is being lived out in missional ways.
5. While RPC is blessed with people and especially children, we are in need for more volunteers who will respond to a sense of calling to work with our children in helping them to grow in their faith and learn more about God and their relationship with God. We will be asking for people to consider giving a couple of days of their time each term so that our children and youth will be well resourced as they grow in Christ. Training and support will be provided so please consider how you may help this year!

Educational Ministries Committee 2020: Nursery Coordinator - Susan Ness, Children and Worship Coordinator - Heather Campbell, Victor Kim, Children and Youth Groups Coordinator – David Whiteside, Church Librarian – Vacant, Summer Programs Coordinator – Vacant.

*Respectfully submitted,
Heather Campbell, Interim Chair*

Leading With Care Report 2019

Leading with Care is a policy of the PCC for ensuring a climate of safety for children, youth, and vulnerable adults. As a congregation in the PCC we are required, and indeed desire, to adhere to this policy, and report annually on our compliance to the congregation and Presbytery. We seek to ensure that participants in events and programs held by or in RPC feel welcome, respected, and secure.

LWC falls under Session's oversight. Key aspects of how we follow the policy guidelines:

- longtime elders have either attended a Presbytery workshop or an Orientation Workshop hosted by RPC – this is being organised for new elders who require it

- all elders and most leaders have had criminal record checks; some new teachers' CRCs are in progress
- rental groups are informed about the church's LWC policy at the time of rental and are asked to acknowledge agreement and compliance with the policies as one of the terms of the rental agreement
- a Covenant of Care has been signed by longtime elders and leaders - this is being organised for new elders who require it
- the Board is responsible for facilities-related compliance, such as fire drills
- LWC records are securely stored in the church office

*Respectfully submitted,
Graeme Stager*

Memorial Fund 2019

The Memorial Fund was formed in 1986 as a two part fund.
Designated gifts are held for distribution as the donor requests.

Undesignated Gifts are used to enhance the worship life of the church and also, to aid personal spiritual growth. Some examples of this are the church banners, hymnbooks, audiovisual equipment, enhancements to the sanctuary during the building renovation and training fees for leaders and Sunday School teachers.

The Memorial Fund is a way to honour and celebrate the memory of a loved one.
The Memorial Fund Committee comprises of the Minister - Rev. Kim, Session member - Margaret Smithson and Heather Campbell, Board member to be determined, Treasurer - Larry Eastwood and congregation representative Susan Ness.

The Treasurer maintains the fund as a fund 'held for specific use'.

Memorial Fund Financial information:

Balance January 1, 2019:	\$13,146.60
Income:	4,104.00
Disbursements:	<u>(400.00)</u>
Balance December 31, 2019:	\$16,850.60

Margaret Smithson

Multiple Sclerosis Support Group 2019

Since the late 1980's the Multiple Sclerosis Support Group of Richmond has met monthly in our church hall. In March 1994, on the approval of Session, I became the chairperson.



Approximately 12 attend whenever possible to enjoy speakers, information, demonstrations and most of all, fellowship with each other. The members and caregivers are most appreciative to our church for providing a safe and welcome meeting place. Many of the groups that gather monthly consider this the highlight of their month. It is truly a "support group" and it is rewarding to see the friendships that have developed through the months and years.

At our monthly meetings invitations are issued for any special services or activities at our church. This is really a positive outreach ministry of Richmond Presbyterian Church in meeting the needs of this special group of folks in our community. The group generally gives a donation to the church of approximately \$200.00 annually as well as other gifts seasonally. They also bring in items for the Food Bank which is greatly appreciated.

It is a privilege to serve this MS Support Group as the facilitator and I am grateful that our church hall is made available to them. We are most grateful to our regular volunteers, Mary Ryder and Joy Milner and others who come out for our semi-annual luncheons. I am also very pleased that Marie Bateman has become my assistant. Since my move to Gilmore, Marie has relieved me of some of my commitments as well as assisted at monthly meetings and other social events.

Please continue to save all used stamps which may be placed in the "stamp" box below the mail slots. This is a fundraiser for the Multiple Sclerosis Society and the Canadian Bible Society. Your efforts are greatly appreciated.

Pat McKendrick

Outreach Action Team Report 2019

The Outreach Team is involved in the distribution of sandwiches and dry goods for those in need every Sunday.

In October, we did a drive for Backpacks of Blessings. The response of the congregation was overwhelming. We collected 40 backpacks full of groceries that were distributed in Richmond.



This year we are sponsoring refugees from Congo, they are now in Uganda UN refugee centre and we gave an initial donation of \$3,000 to the Safe Arms committee in Richmond.

In December, we hosted the Hummingbird Ministries Christmas Circle at the church. The Outreach team helped with the setup, serving food, and cleaning for the event.

We also put together bags of warm clothing and toiletries and distributed them in Richmond and donated the remaining items to the Union Gospel Mission. We also donated \$1,000 to St. Alban's Church for their Raise the Roof Campaign to rebuild their roof to support their ongoing services in the community. The team also donated \$500 in jackets to the jacket drive at City Centre Church in Surrey.

In 2020, the Outreach team would like to offer a weekly Community Meal in July, August, and December.

Here is the proposed budget for the Outreach team in 2020.

RPC Outreach Budget 2020		
Description	Notes	Amount
Community Meal once a week for the month of July, August and December, 2020	Cook's Salary for one month \$1,250/mo. X 3 months (July, August and December)	\$3,750.00
	Meal per month \$2,250/mo. X 3 months	\$6,750.00
Safe Arms Coalition/Refugees		\$3,500.00
FOODSAFE	Certification for TMH residents and recertification for Vicente Beltran	\$1,000.00
Winter Jackets for the needy		\$1,000.00
	Total for 2020	\$16,000.00

*Submitted faithfully by
Vic Beltran*

Presbytery Report 2019

Building on the six priorities agreed to in 2019, presbytery has had an interesting and exciting year. The Strategic Planning Committee has been busy for the past couple of years with discussing and making recommendations concerning the restructuring of all Presbytery Committees and recommending the formation of a search committee for a Presbyter for Mission and Vision. This new position is intended to help congregations to become more familiar with presbytery and presbytery to be more involved and supportive of congregations. It is a key strategic position that will help move the presbytery to make different choices than before, to shape and structure our presbytery in such a way that brings about newness and new possibilities in a context where the traditional models of church are struggling. It has taken the committee a year to find the person to fill this position. It was announced at the last presbytery meeting that the Rev. Dr. Dale Woods, currently the Principal of Presbyterian College in Montreal, was offered and accepted this role. As this will be a new position for our presbytery there will be a transitional time ahead. As well as having this new position in presbytery the committees have all been restructured to better serve our church communities. The new committees are:

- Administrative Committee (encompassing the work of Coordinating Committee, Rolls and Records, Committee to nominate.)
- Ministry Committee (encompassing the work of Ministry, Visitation, Student Certification, Ethics and care.)
- Strategy and Leadership Committee (encompassing the work of Strategic Planning, Property and Finance and will be the committee to which the Presbyter for Mission and Vision (PMV) will report.)
- Community Engagement Committee (encompassing the work of Mission and Social Justice and Action.)
- Specialised Ministry – Hummingbird Ministries.
- Specialised Ministry – Camp Douglas.

The Standing Committees of Presbytery should be structured so that while they allow for presbytery to fulfill its function as a court of the church, the structure more fundamentally outlines an arrangement that best allows presbytery to achieve its stated goals and outcomes as a body which has responsibility for the oversight and well-being of the ministries for which it is accountable. I am sure presbytery will have a few hiccoughs to overcome in the upcoming year although I think it is a very exciting time for our presbytery and congregations.

There have been a few New Witnessing Communities (NWC) started in our presbytery. We know about Young Tae and Andrea's NWC that have been supported by our congregation. Rev. Richard Watson has started a NWC called *Around the Well*, mostly to UBC campus and the West End in Vancouver.

Presbytery had to vote on the remits sent out by General Assembly concerning ordination of gay ministers and also allowing marriage of gay couples within our congregations. Over the past year there have been many discussions over these highly sensitive issues. In November presbytery held a meeting at St. Andrew's and St. Stephen's Presbyterian Church in North Vancouver to vote

on the remits. Members of sessions from congregations within the presbytery were invited to attend as well. Both remits were defeated by the presbytery in close votes. Other presbyteries across the country are still in the process of voting. If the majority of presbyteries vote in favour of the remits, then the remits will be discussed again at the 2020 General Assembly and will need to be reaffirmed at that meeting prior to becoming the new position of our denomination. Speaking of General Assembly (GA), Rev. Mary Fontaine is one of the nominations for Moderator of the next GA in June. The Moderator elected will be announced on April 1, 2020.

As noted in last year's report, West Point Grey (WPGPC) decided to conclude its ministry in 2018. On December 5, 2019, WPGPC held a congregational meeting at which WPGPC recognised that it had previously relied and continued to rely on presbytery to lead and implement its strategic priorities and that WPGPC would act as a "seed bed", assisting in funding those priorities as WPGPC's contribution to presbytery and missional work of the Kingdom more generally. As a result of that commitment, WPGPC has decided to gift to presbytery its entire manse fund (approximately \$835,000) and allow its property to be used as collateral for loans for and on behalf of presbytery. What could presbytery say but "Thank you, thank you, thank you?" As part of WPGPC priorities, it was agreed to pay \$40,000 annually to Hummingbird Ministries, as long as it exists in its present form in support of its specialised ministry to indigenous peoples. Hummingbird Ministries also said a big thank you.

These are just a few of the highlights from the past year. I ask you again to continue to pray for our National Church, all ministers and leaders in the church, RPC congregation and especially for Westminster Presbytery as we deal with the changes and transition that the next year will bring. Although we may have difficult challenges ahead we must always remember that God is in charge and we are his willing helpers.

*Respectfully submitted,
Isabel Evans*

Worship at Courtyard Gardens 2019

Worshipping with the residents at Courtyard Gardens has been a learning and inspirational experience. I have enjoyed getting to know them.



The services are held the first Sunday of each month. The staff at Courtyard have been most helpful in getting everything ready for us. They have provided treats after each service. Mary Hanson has played the piano and sung solos for us on numerous occasions. Graeme Stager has brought the choir on Christmas and Easter and the residents have enjoyed these events. Towards the end of the year, Rev. Kim has alternated in leading the services and our thanks go out to him. We ask for your continued prayers into the future.

Fred Greaves

Worship and Stewardship Team Report 2019

The Worship Committee consists of Graeme Stager, Janet Norris and Rev. Kim.

We celebrate much in the worship life of RPC over the past year. Some of the highlights include:

- Thanksgiving to God for the addition of the Rev. Young Tae Choi as Assistant Minister on a half time basis for the next two years. We are pleased with his contributions, in worship, in music and with our Korean speaking congregants. We look forward to our time with Young Tae over the next couple of years.
- In 2019 we experienced a couple of major illnesses to our worship leadership with Victor being on medical leave from June to August inclusive and Mary Ann Hsu, our Assistant Music Director also on medical leave over the summer months.
- In Mary Ann's absence over the summer, Warren Huang and Joyce Chen have provided excellent leadership with our band during worship services and they continue to lead worship on those Sundays when Mary Ann is off.
- We continue to be grateful for the volunteers on the worship band including Gordon Stager, James Lolong, Andrew Whiteside, and our occasional drummers including Samuel Andri, Rev. Choi and Angelo Trinidad.
- Lorne Malkoske stepped down as coordinator for volunteers around the A/V system for Sunday worship services and we thank Lorne for undertaking an often difficult task.
- One Mid-Week Pit Stop was held on November 13 with about 40 people in attendance and a second one was held in January of 2020, but with only 15 people. Although the reviews were very favourable, the Session will reassess this initiative to discern whether it is the best way to offer an alternative way of engaging with our congregation and community.
- We moved away from printed bulletins for everyone, with a limited number available to those who require one on Sundays. Bulletins are being emailed to the congregation in advance.

We received notice that our Music Director, Graeme Stager, will retire in 2020 after 26 years of service. The committee joins our congregation in giving thanks to God for Graeme's gifts and commitment. We are glad that he will remain as a part of our congregation going forward and also note that Graeme continues to serve as Clerk of Session. Our committee will engage in a search our next Music Director, trusting in the guidance of the Spirit.

Most of the budget for 2020 is related to hospitality costs for additional worship opportunities and they may end up taking different forms. Other costs for music purchases and guests are regular budget items each year.

*Respectfully submitted,
Victor Kim, on behalf of the Worship Committee*

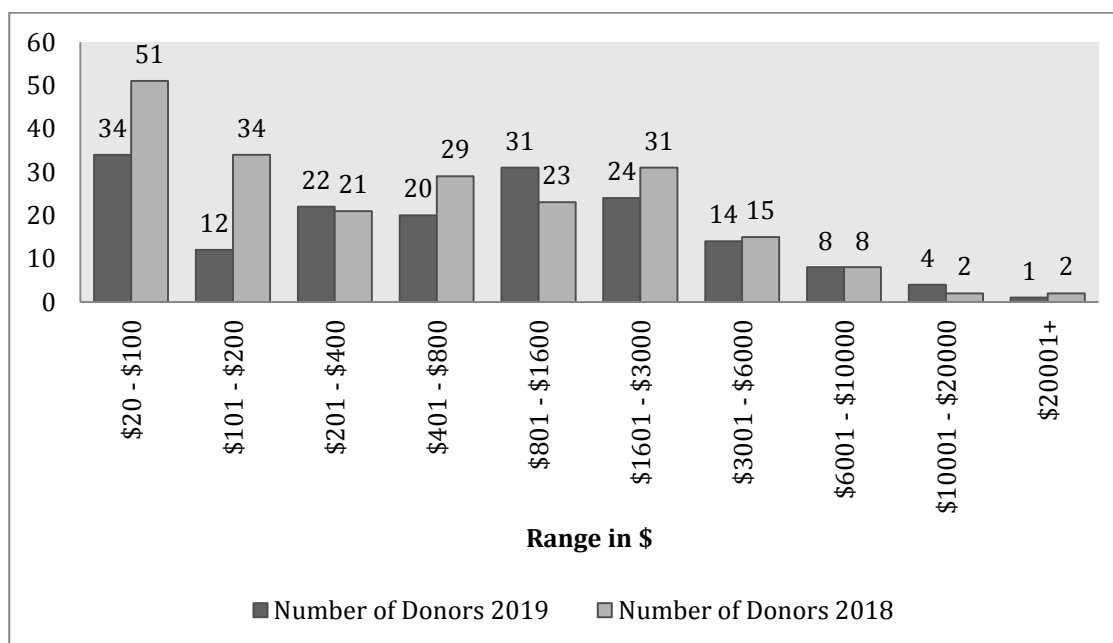
FINANCIAL INFORMATION

Offering Envelope Secretary Report 2019

There were 170 donors in 2019.

The distribution of annual donations were as follows:

Range in \$	Total Number of Donors 2019	Total Number of Donors 2018
20 - 100	34	51
101 - 200	12	34
201 - 400	22	21
401 - 800	20	29
801 - 1600	31	23
1601 - 3000	24	31
3001 - 6000	14	15
6001 - 10000	8	8
10001 - 20000	4	2
20000+	1	2
TOTAL	170	216



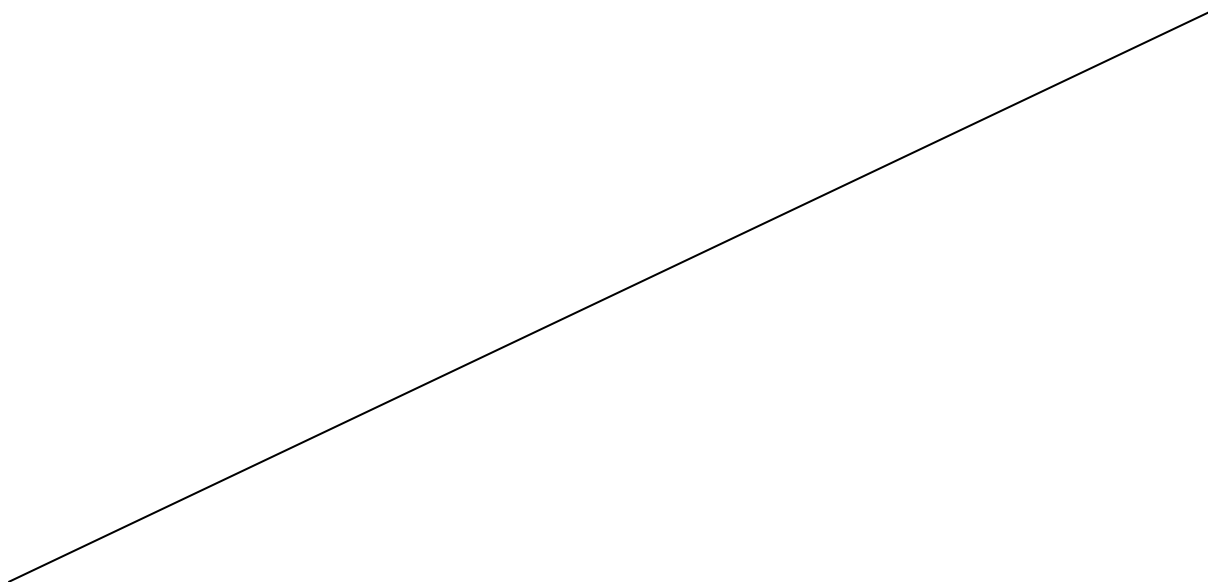
Of the total donations received, 64% were from PAR, 23% were from Envelope Sets and 13% were from General (pew) Envelopes.

The annual donations were designated as follows:

RPC General Use	\$284,968.25
Bequest Fund	\$312,978.54
PWSD	\$7,466.97
Memorial Fund	\$4,732.62
Children & Youth Fund	\$3,460.00
Benevolence Fund	\$947.00
Ratanak	\$500.00
Coffee & Catering	\$200.00
Food Bank	\$120.00
Outreach	\$100.00
Special Project	\$15.00
TOTAL	\$615,488.38

Any discrepancies between these amounts and equivalent funds shown in the financial statements are usually caused by donations that do not flow through the envelope system.

*Respectfully submitted,
Heather Campbell, Envelope Secretary*



Proposed Operating Budget

	2020 Proposed	2019 31-Dec ACTUAL	BUDGET 2019 APPROVED
Envelope Offerings	311,669	285,054	306,805
Open Collection	7,000	7,139	8,000
Total Sunday Offerings	318,669	292,193	314,805
Coffee & Catering	300	200	1,900
Summer Student grant	7,100	7,071	10,400
Rental- misc	4,000	7,600	4,000
Rental - St Saviours	10,200	10,600	10,200
Rental - Skyline	0	7,600	7,200
Bequest 312K 70% interest	10,920	0	
Bequest 312K 3%	9,360	0	
Bequest 500K 70K interest	4,375	0	
Bequest 500K 3%	15,000	0	
Bank Interest Income	100	67	30
Canadian Ministries grant	20,000	6,667	0
Miscellaneous Revenue/Recoveries	2,000	3,867	2,000
Transfers from Reserve Funds	10,300	0	0
Transfer from Special Donation	10,000		
Total Other Revenue	103,655	43,672	35,730
	422,324	335,865	350,535
<u>Operating Expenses - church</u>			
Advertising	0	83	400
Communications	4,000	770	4,000
Building & Grounds Maintenance	10,200	8,858	12,400
Capital expenses	15,000	12,500	15,000
Coffee & Kitchen Expenses	2,800	2,808	2,000
Education - Vacation Bible School	1,800	0	1,950
Education - Library	800	0	0
Education - Adult	300	290	1,000
Education - Nursery & SundaySchool	2,600	1,335	1,600
Education- Children & Youth Ministry	1,000	216	2,000
Camp Douglas campership	900	0	900
Equipment Maintenance	1,000	508	1,000
Garbage Pickup	2,500	1,548	2,200

	Budget 2020 Proposed	2019 Actual	Budget 2019 Approved
GST on Purchases	2,300	1,332	2,200
Insurance	10,000	9,405	9,800
Janitorial supplies	1,100	1,335	1,000
New Equipment	4,000	345	2,000
Care & Fellowship	2,500	3,319	2,500
Outreach	16,000	4,909	7,000
Photocopier (Rent/Lease)	0	5,158	3,000
Photocopier meter readings/toner	2,500	2,348	1,000
Rental expense	500	350	500
Security monitoring	1,600	1,140	1,600
Session Expenses	1,000	1,666	300
Stationery & Supplies	1,700	1,683	1,200
Bank & PAR fees	350	295	600
Utilities -BC Hydro	6,000	5,680	5,900
Utilities- Fortis	4,750	4,454	4,000
Utilities - Telus	2,800	2,731	2,900
Water & Sewer Tax	800	1,047	1,000
Worship Team	4,750	246	150
	105,550	76,359	91,100
<u>Salaries & Benefits - Staff</u>			
EI Expense	4,000	2,629	2,600
CPP Expense	7,000	5,193	4,900
Minister's PCC Medical & Dental	4,502	4,414	4,414
Minister's BC Medical	0	900	900
Minister's Continuing Education	1,200	2,200	2,200
Minister's book allowance	600	478	600
Minister's internet	900	900	900
Minister's cell phone	600	600	600
Salary, minister	70,426	68,910	68,910
Summer Student salary	8,000	7,488	11,500
Salary, Administrative Staff	30,752	28,064	27,981
Vacation Relief Admin. Assistant	800	0	800
Admin Assistant medical	0	2,700	2,700
Organist/Director	14,125	13,245	13,821
Worker's Compensation	350	264	300
Pulpit Supply	1,000	4,589	1,350
Misc Salary expense	0	125	
2nd Minister's stipend	21,879	7,095	7,095

	Budget 2020 Proposed	2019 Actual	Budget 2019 Approved
2nd Minister's Housing Allowance	13,000	4,333	4,333
2nd Minister's utilities	1,500	29	200
2nd Minister's PCC Med & Dental	2,251	552	552
Director of Children & Youth total pkg	30000		
	212,885	154,708	156,656
<u>Manse</u>			
Maintenance - major	0	3,015	0
Maintenance - routine	1,500	0	3,000
Property Taxes	4,800	4,668	5,000
Utilities - BC Hydro	1,000	675	1,300
Utilities - Fortis	1,200	1,185	1,300
Water & Sewer Tax	900	860	900
	9,400	10,403	11,500
<u>Presbyterian Church in Canada</u>			
Hummingbird Ministries	600	600	600
Camp Douglas	1,250	1,250	1,250
Vancouver School of Theology	1,000	1,000	1,000
Congregational Pension Rate	17,714	12,691	12,691
Presbyterians' Sharing	35,429	25,382	25,382
Presbytery Assessment	7,516	5,676	5,676
	63,509	46,599	46,599
<u>Contracting</u>			
Custodian Supervisor	18,000	17,254	16,000
Custodian relief	500	396	700
Organist Relief	0	700	
Bookkeeping Services	6,480	6,480	6,480
Experimental Ministries	0	0	10,000
Worship Leader Assistant	6,000	7,950	11,500
	30,980	32,780	44,680
TOTALS	422,324	320,849	350,535
Surplus/(deficit)	0	15,016	0

Schedule 1, Receipts and Disbursements**Schedule #1**

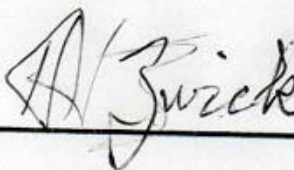
RICHMOND PRESBYTERIAN CHURCH

Schedule of Receipts and Disbursements

Year ended December 31, 2019

(UNAUDITED)

	2019	2018
RECEIPTS		
Envelope Offerings	285,054	280,144
Open Collection	7,139	8,573
Coffee & Catering income	200	700
Summer Student Government Grant	7,071	0
PCC grants	6,667	0
Rental Income	25,800	21,525
Interest Income	67	38
VBS income	0	650
Miscellaneous	3,867	4,105
	<u>335,865</u>	<u>315,736</u>
DISBURSEMENTS (Schedule #2)		
	<u>325,031</u>	<u>281,917</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS	<u>10,834</u>	<u>33,819</u>
Negative = Deficit (Shortfall)		


 _____ Chairman


 _____ Treasurer

Schedule 2, Disbursements**Schedule #2**

RICHMOND PRESBYTERIAN CHURCH

Schedule of Disbursements

Year ended December 31, 2019

(UNAUDITED)

	2019	2018
Operating Expenses - Church		
Advertising	83.00	103
Communications	769.75	2,770
Building & Grounds Maintenance	8,858.18	6,854
Building & Grounds Major Projects transfer	15,000.00	0
Music Expenses	1,717.70	1,721
Coffee Expenses	2,807.58	2,369
Education - Vacation Bible School	0.00	1,780
Education - Adult	290.40	110
Education - Nursery/Children	1,334.79	1,101
Education- Youth Ministry	215.63	1,800
Equipment Maintenance	508.20	226
Garbage Pickup	1,548.27	1,336
GST on Purchases	1,331.95	1,806
Insurance	9,405.00	9,514
Janitorial supplies	1,335.40	843
New Equipment	344.79	5,130
Care & Fellowship	3,318.61	523
Outreach	4,909.32	1,300
Photocopier (Rent/Lease)	5,158.38	3,022
Photocopying (m/reading - revenue)	2,347.92	964
Rental Expense	350.00	175
Security monitoring	1,140.00	1,080
Session Expenses	1,666.26	352
Stationery & Supplies	1,683.19	991
Sundry Expenses & Bank charges	294.50	309
Utilities -BC Hydro	5,679.72	5,535
Utilities- Fortis	4,454.31	3,815
Utilities - Telus	2,731.23	2,884
Water & Sewer Tax	1,047.34	852
Worship Team	244.59	156
Total Operating Expenses Church	80,576	59,421
Salaries & Benefits Staff		
Salaries	125.00	1,500
EI Expense	2,629.23	2,071
CPP Expense	5,192.92	4,121
Minister's PCC Medical & Dental	4,414.00	4,327
Minister's BC Medical	900.00	900
Minister's Continuing Education	2,200.00	1,200
Minister's book allowance	478.21	125

	2019	2018
Minister's internet expense	900.00	900
Minister's cell phone	600.00	600
Minister's Stipend	68,910.00	67,559
Salary - Summer Students	7,488.00	27
Salary - Admin. Assistant incl medical	30,649.02	25,832
Admin. Asst. -Relief	0.00	668
Salary - Organist	13,245.24	12,703
Worker's Compensation	263.76	285
Past year's payroll PIER expense	113.45	50
Pulpit Supply	4,589.30	760
2nd Minister stipend	7,095.32	0
2nd Minister Housing Allowance	4,333.32	0
2nd Minister utilities	29.19	0
2nd Minister PCC Med & Dental	367.82	0
2nd Minister BC MSP	150.00	0
Total Salaries & Benefits Staff	154,674	123,628
Manse		
Maintenance - routine	3,014.75	188
Property Taxes	4,668.39	4,753
Utilities - BC Hydro	674.85	912
Utilities - Fortis	1,184.63	1,099
Water & Sewer Tax	859.60	807
Total Manse Expenses	10,402.22	7,759
Presbyterian Church in Canada		
Hummingbird Ministries	600.00	500
Camp Douglas	1,250.00	1,250
CHIMO	0	2,000
Vancouver School of Theology	1,000.00	1,000
Congregational Pension Rate	12,690.96	17,772
Presbyterians' Sharing	25,382.00	21,000
Presbytery Assessment	5,676.00	7,852
Total Presbyterian Church in Canada	46,598.96	51,374
Contract Staff		
Custodian	17,254.08	10,832
Custodian relief	396.00	0
Organist Supply	700.00	300
Bookkeeping Services	6,480.00	6,480
Communications Specialist	0.00	63
Director of Children & Youth Ministry	0.00	5,410
Contemporary Worship Leader	7,950.00	11,070
Total Contract Staff	32,780	34,155
TOTAL EXPENSE	325,031	276,337

Schedule 3, Notes to Financial Statements**Schedule #3**

RICHMOND PRESBYTERIAN CHURCH
Year ended December 31, 2019
(UNAUDITED)

1 BANK POSITION

Opening balance current assets January 1	186,814
Excess of operating receipts over disbursements (neg = deficit)	10,834
Change in Funds balance (below)	361,003
Closing balance current assets December 31	558,651

2 FUNDS HELD FOR SPECIFIC USE:

Consistent with prior years, the Church has set up reserves for specific use as captioned below. Throughout the year these reserves are increased by contributions received or by transfers from General Use Funds and are decreased when disbursements are made.

	Balance Jan 1, 2019	Income	Expenditure	Balance Dec 31, 2019
Internal Use Funds				
Memorial Fund	13,146	3,804	100	16,850
Minister's Education Fund	0	2,200	2,200	0
Flower Fund	140	1,437	1,155	422
Wednesday Drop In Fund (Outreach Team)	529	0	224	305
Session (Benevolence) Fund	0	1,604	492	1,112
Fireside Room	9,010	0	9,010	0
Kitchen Equipment Fund	529	0	0	529
Education - Library	446	0	446	0
Children & Family Fund	9,425	4,460	3,437	10,448
Family Retreat	500	0	500	0
Mission & Outreach Fund	0	783	492	291
Music Ministry Fund	0	1,000	0	1,000
Major Renovations Projects Fund	0	15,000	0	15,000
Second Minister Stipend Fund	0	20,000	6,667	13,333
Miscellaneous	3,364	1,301	4,665	0
Special Donation	36,352	0	955	35,398
Wish List Fund	2,519	0	1,456	1,063
Subtotals	75,961	51,589	31,800	95,750
Bequest Funds				
Bequest Fund 1	0	312,979	0	312,979
subtotals	0	312,979	0	312,979
External Charities/Use Funds				
Presbyterian World Service & Devel.	0	7,742	7,022	720
Food bank	0	110	70	40
subtotals	0	7,852	7,092	760
Presbytery Held Funds				
PEF Youth Curriculum Project	0	12,000	8,187	3,813
PIM Andrea Parrett	0	13,450	4,483	8,967
PEF YT ministry expenses Fund	0	14,890	194	14,696
subtotals	0	40,340	12,864	27,476
TOTALS	75,961	412,759	51,756	436,965

3 PROPERTY VALUES

		BC ASSESSMENT Valuations		
		as of 01-Jul-19	as of 01-Jul-18	as of 01-Jul-17
Property address in Richmond, BC				
7111 No.2 Road	Land	9,908,000	12,385,000	9,115,000
	Building	201,000	197,000	189,000
	Total	10,109,000	12,582,000	9,304,000
4020 Lancelot Drive	Land	1,316,000	1,531,000	1,573,000
	Building	65,400	69,300	76,000
	Total	1,381,400	1,600,300	1,649,000
Church building renovation 2014-15 \$2 million				

4 LONG TERM ASSETS

	2019 Beginning Value	New Items	Deprec.	2019 Ending Net Value	Remaining Book years
FURNITURE	11,289	0	1,757	9,532	6
KITCHEN EQUIP.+ APPLIANCES	28,587	0	4,765	23,822	5
AV SYSTEM	17,547	0	3,509	14,038	4

Depreciation based on Straight line over life cycle
(Furniture 10 years, Kitchen Equipment 10 years, AV System 8 years).

Trustees**CONFIRMATION OF TRUSTEES**

Vicente Beltran

Phyllis Coburn

Tucker Goodwin

Tom McKinnon

Declarations**MISSION STATEMENT (1992)**

We are a diverse people gathered by God's Spirit and by God's grace revealed in Jesus Christ. Through worship, prayer and study, we seek to grow individually and collectively in the knowledge and love of God and into a unity of faith in Jesus Christ. In gratitude for God's love and salvation so freely given through Jesus Christ, we seek to be servants to each other, our community and the world.

At Richmond Presbyterian Church, we enjoy being part of The Presbyterian Church in Canada and we seek to be a part of God's whole family, giving joyful witness to our love for God.

VISION STATEMENT (2007)

God gathers us to grow as Christ's servants sent to each other, our community and the world.

Motto (2017)

Deep with God, Wide with the World